



## **IMPORTANT INFORMATION**

- 1. Claim Notification form must be submitted to <u>canadaclaims@markel.com</u> within 30 days of the injury.
- 2. All claims must be submitted with itemized statements and paid receipts (originals are required if there is no other coverage available) which indicate: patient's name, type of purchase or service, date of each purchase or service, amount charged for each purchase or service.
- 3. An attending Physician's Statement, confirming diagnosis and recommended treatments is required if you are claiming other than dental or ambulance expense.
- 4. Costs must be paid by you, you will be reimbursed for insured expenses.
- 5. You will receive a letter directly from the insurance company if they require further documentation, it is your responsibility to provide this information.
- 6. Expenses eligible under any other health care plan(s) must be submitted to that plan(s). Your sports accident policy will pay only the amount of expenses that are not eligible with any other insurer. This policy does not make payment for any service or treatment that is available within the provincial plan, whether there is enrolment in the provincial plan or not.
- 7. If you have any questions, concerns or problems, please contact your Provincial Sport Organization (PSO) directly.

## FILING A CLAIM

- 1. Have the injured member complete the Claim Notification Form as well as the Attending Physicians Form.
- 2. The Provincial Sport Organization (PSO) must sign the Claim Notification Form to certify that the injured athlete is a member of the PSO.
- 3. Forward the form by email to <u>canadaclaims@markel.com</u> with a copy also sent to Sport NB.