



Job Opportunity

Regional Coordinator - Job Description



The Town of Hampton and surrounding local service districts, in partnership with the Province of New Brunswick, have undertaken a project to investigate the development of leisure services in the greater Hampton area. The project is expected to be conducted over a 3-year term with the contracting of a full-time Coordinator in support of leisure services development in the region.

The ideal candidate's skill set should include:

- good presentation, facilitation, report, and writing skills
- able to gather and present information
- capable of working with a variety of different people and forge relationships
- able to establish good interpersonal communications
- possess tact and patience
- be results orientated
- competency to work with little or no supervision
- familiarity with the Greater Hampton region
- knowledge and experience in Strength Based or Asset Based Community Development model

In general, the position will focus on:

- creating a stronger regional approach to leisure services
- identifying opportunities for regional collaboration
- presenting and implementing enhanced governance model(s) for inter- community decision making
- increased pooling of resources and shared services to ensure sustainability
- enhancing the awareness and value of leisure services in the region

To do this the individual will need to:

- do an assessment of the catchment area (programs, facilities, organizations, etc.)
- engage stakeholders and gather information/conduct surveys
- determine current challenges and opportunities
- prepare reports and present findings
- research and present governance models for shared services and decision making
- research and outline options for potential cost sharing agreements
- be a champion for leisure services and promote its benefits to the wider community

If you are interested and qualified, please submit your resume to the Town of Hampton, Director of Leisure Services, in person, or via email gena@townofhampton.ca, by January 23rd, 2012.